

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	<b>2</b> Business name/disregarded entity name, if different from above	
	<b>3</b> Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	<b>5</b> Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code	
	<b>7</b> List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

<b>Social security number</b>									
				-			-		
<b>or</b>									
<b>Employer identification number</b>									

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Store Use Only

SUPPLIER:

MILES FROM STORE:

Local  Regional



Ellwood Thompson's Local Market/Dawson's Market

## Truth in Cheese Making & Creameries

Please provide the following information to the best of your ability. Please print clearly.

**Name of Company / Farm:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Distance:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

Farm Website (if available): \_\_\_\_\_

E-Mail Address (if available): \_\_\_\_\_

**Full Name (printed):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

### Business & Insurance Information

Federal Tax Identification Number: \_\_\_\_\_ Do you have business insurance? Yes No

Terms Requesting: \_\_\_\_\_ *Please attach a copy of your insurance to this document.*

*store use only below this line*

Department: \_\_\_\_\_

Account Number: \_\_\_\_\_

Notes (if any):

Department Manager's Name (please print): \_\_\_\_\_

Department Manager's Signature: \_\_\_\_\_

# Truth in Cheesemaking & Creameries

At Ellwood Thompson's and Dawson's Market, we care about the entire cycle of cheesemaking. From the land the animals are raised on down to your affinage program, we source only the cleanest and purest local cheeses. *This agreement is for transparency and communication purposes only. It is not a legal document.* Please fill the following out to the best of your ability.

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**Name of Company/Farm:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Are you a**  **Farmstead** or a  **Creamery?** (if you check "creamery" your questions are on the following page)

## ■ FARMSTEAD USE ONLY

**What type of milk does your farmstead product contain?**  Cow  Goat  Sheep  Mix

**Do you use any added hormones in your feed for the sole purpose of increasing animal growth?**  Yes  No

**Do you use any added steroids in your feed for the sole purpose of increasing animal growth?**  Yes  No

**Do you use any antibiotics other than what is used in the initial birth set?**  Yes  No

Describe your system of land management: \_\_\_\_\_

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**Do you make cheese**  **seasonally** or  **year round?** If you are making cheese year round, please describe your winter cheesemaking practices (eg. your feed source, shelter, etc.):

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**Please describe your affinage program:** \_\_\_\_\_

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■ CREAMERY USE ONLY

**Please describe your milk source or sources** (eg. what types of milk and where it's coming from):

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**To the best of your knowledge, is the milk you're using free of added hormones, antibiotics, and steroids?**

Yes    No

**Do you add coloring to your cheese?**    Yes    No

**If you do add coloring, what is your source?** \_\_\_\_\_

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**What type(s) of rennet do you use?** \_\_\_\_\_

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I agree that the above statements are true to the best of my knowledge.

**Full Name (printed):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# Product Standards / Buying Procedure

## Our Mission Statement:

We aspire to feed the heart and soul of the community through a commitment to local and organic food.

## Our Business Philosophy:

The success of our markets is determined by customer satisfaction, staff happiness and local community support. We intend to grow our business by offering quality products at fair prices with exceptional customer service.

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**Cheese Standards:** Our cheesemongers love cheese, period. When it comes down to decision time, only the best make the cut. Since we're a small, locally-owned company, our buying starts at a department level rather than from corporate offices hundreds of miles away. We choose cheeses that have no dyes such as *arrato (used as a coloring agent)*, no hormones, no stabilizers or preservatives. No processed cheese food, period.

**Domestic & Local Cheese:** Our domestic and local cheeses typically start with small, family run homesteads that own their own herd, controlling the process the entire way through. We look for artisan producers that don't use any artificial colorings, dyes or flavors and continually practice sustainable grazing and cheese making techniques year round. We also don't mind waiting, and appreciate what time does for small batches of cheese.

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I agree that the above statements are true and I am fully aware of Ellwood Thompson's buying procedure and product standards for cheese.

**Full Name (printed):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_